



KRISHNA PUBLIC SCHOOL

PULGAON, DURG

Phone No. 92850 22283, 88190 11119, Email : office@kpsdurg.com, Website : www.kpsdurg.com

ADMISSION FORM

FOR OFFICE USE

Form No. : _____
 Date of Submission : _____
 Adm. No. : _____
 Date of Test/Interview : _____
 Transport Facility : _____ Bus No. _____ Bus Stop _____

Passport Size
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Photograph to
be Pasted Here

A. STUDENT'S DETAILS

1. Name of the student : _____
2. Class in which admission sought _____
3. Date of birth (in figure) :

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 (In words) : _____
4. Nationality : _____
5. Religion : _____
6. Caste : _____
7. Aadhaar No. _____
8. Gender : Boy Girl
9. Blood Group : _____
10. Mother Tongue : _____
11. GEN / SC / ST / OBC : _____
12. Residential Address : _____
 Pin Code _____ Phone No. _____
 Mobile No. _____ Email _____
13. Would you like to avail the school transport : Yes No
14. Name of the Sibling studying at KPS Durg _____ Class & Sec. _____
15. Student's Area of Interest : Sports : _____ Level of Achievement _____
 Music / Dance _____ Level of Achievement _____ Other Activity _____

B. PARENT'S DETAILS

Father	Mother	Guardian
Name : _____	Name : _____	Name : _____
Occupation _____	Occupation _____	Occupation _____
Qualification _____	Qualification _____	Designation _____
Self Employed /Business _____	Designation _____	Mob. No. _____
Designation _____ (Please give details of Designation /Enterprise Name, etc.) _____	Annual Income _____	_____
_____	Pan No. _____	_____
Annual Income _____	Mob. No. _____	Email _____
Pan No. _____	Email _____	_____
Mob. No. _____	_____	_____
Email _____	_____	_____

Note :- If the parents are separated or divorced, please specify whom the child is staying with and which parent will take the responsibility of the child while study at KPS Durg. In such cases the document specifying the legal custody of the child from the appropriate authority should be submitted.

Remarks _____

I declare that Master/Miss _____ is staying with me and under my custody and I am wholly responsible for my ward and shall pay School fees and dues.

Name of Father / Mother/Legal Guardian _____ Signature _____

C. PREVIOUS SCHOOL DETAILS

1. Previous School Name _____
2. Percentage of Marks Obtained (%) _____
3. Board _____
4. Medium of Instruction - English Hindi

D. DECLARATION BY THE PARENTS/GUARDIANS

I here by declare that the above information is correct to the best of my knowledge & belief and that nothing has been connected therein. I understand the application / registration / short listing does not guarantee admission to my ward. I accept the process of admission undertaken by the school and I will abide by the decision taken by the school authorities.

Sign. of Father _____ Sign. of Mother _____ Sign. of Guardian _____

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Father

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stamp size
photo of
Mother

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photo of
Guardian

Date _____

UNDERTAKING/DECLARATION BY PARENT/GUARDIAN

1. I/We, have read the prospectus of the school Rules and Regulations and hereby undertake that we shall abide by the same and request that my/our ward, named in the form, be admitted to the School.
2. I/ We will abide by all the rules and regulations being enforced from time to time by the School authorities.
3. I/We also understand that the registration fee is non-refundable and submission of the form does not guarantee admission to any class in KPS, Durg.
4. I/We shall pay the School Fee of my/our ward on due dates as mentioned in the prospectus, and I/We hereby understand that once the fee is deposited, I cannot claim for any refund.
5. I/We agree that tuition fee would be automatically linked with rise in the price index etc. and may be required to be raised in the beginning of the subsequent academic session as determined by the School Management.
6. In the event of my/ our ward being admitted, we shall be responsible for his / her conduct and undertake to pay for his/her fee during his/her period of study in the School.
7. We will withdraw our ward from the School in the event of our inability to pay his/her fee on time or due to his / her unsatisfactory academic performance or due to his/her behavioral disturbance causing concern to the school environment.

8. I/We understand that the allotment of Bus route, House, and Section of the class comes under the administrative affairs of the School. I will not make any request to put my ward in a particular House, or Section of the class.
9. The ward is not suffering from any contagious, constitutional or hereditary disease or infirmity. He/she does not have any physical deficiency/shortcoming which may come in the way of his participation in all School activities, including games/sports/adventure activity.
10. If, inspite of normal precautions taken by the school any mishap, accident, injury or death takes place during the period of my/our ward's stay in the school or if any when he / she joins a tour, excursion, sports activities or camp or during travel by school bus to home/school I/We will not hold the school or any member of its staff responsible for it .
11. Unless otherwise stated by me in writing my ward may not be permitted to travel alone for going home after school.
12. I/We will make good any loss or damage made by my ward to any School property, during his / her stay in the School.
13. I/We will not request for the change of name of my ward, his/her date of birth or my name, after the registration.
14. I/we assure you that my ward will not indulge in Ragging/ Bullying of any student and if he/she does so, he/she may be expelled from the School and disciplinary action may be initiated against him / her as per the prevailing Act.
15. I / We understand that my ward may be expelled from the School for any of the following acts:
 - Using unfair means in any examination.
 - Consistent unsatisfactory progress.
 - Immoral conduct.
 - Grave insubordination.
 - Stealing or extortion of money and / or items from other students.
 - Contempt of authority.
 - Leaving the school premises without prior permission.
 - Damaging School property.
 - Any word or action likely to undermine the reputation of the institution.
 - Bullying, hazing, assaulting and any act of ragging.
 - Smoking, drinking alcohol & use of other psychotropic drugs and substances.
 - Sexual activity
 - Possession of alcohol and Narcotic/psychotropic drugs without proper medical prescription
16. If my/our ward leaves the School campus without permission, the School authorities may lodge a complaint with the local police station and I / We will have no right to question and raise objections to this action. The School will not be responsible for any mishap in such circumstances.
17. I / We shall ensure that my ward will report punctually to the School on the opening days specified in the School Calendar failing which he / she exposes himself / herself to disciplinary action (including withdrawal)
18. I / We shall ensure that my ward does not carry any cash, electrical gadgets, mobile phones, flash (pen drives) or any other costly items to the school.
19. I / We assure that I / We will extend full co-operation to the School authorities in the interest of my ward.
20. I/We have read the rules and regulations of Krishna Public School Pulgaon, Durg and agree to abide by them.
21. I/We declare that any dispute/litigation against the school shall be filed within the jurisdiction of the school and not elsewhere and on the School Administrator not by name.

Sign. of Father _____ Sign. of Mother _____ Sign. of Guardian _____

Name _____ Name _____ Name _____

Place & Date _____ Place & Date _____ Place & Date _____

(Parents/Guardians may keep a photo copy of this for their record)

ENCLOSURES REQUIRED FOR ADMISSION

Copies of the Certificate given below are required for the final admission :-

1.	Birth Certificate (Photostat)	Class Nur. Onwards
2.	Marksheet (Photostat)	Class II Onwards
3.	Transfer Certificate (Original)	Class II Onwards
4.	Migration Certificate (Original)	Class XI Onwards
5.	One recent photograph	For all the classes
6.	Aadhar Card (Photostat)	For all the classes
7.	Pan Card (Photostat)	For all the classes
8.	Caste Certificate (SC/ST/OBC)	For all the classes

Note :-

1. No admission will be validated till the above mentioned documents are submitted.
2. Even if the admission fee is remitted, the admission will be only provisional till the above written documents are deposited and found correct by the school authorities.
3. The form issued by the school is non transferable & should be used originally.

FOR OFFICE USE ONLY

NAME OF THE STUDENT _____

1. Admission granted / Not granted _____ In Class _____

2. Admission No. _____ 3. Date of Admission _____

4. Observations of the interaction : EXCELLENT GOOD AVERAGE

5. VP's Comment _____

Sign. of Vice Principal _____ Date _____

6. Principal's Comment _____

Sign. of Principal _____ Date _____

Date of Submission of TC / Birth Certificate _____

Bus Stop _____

Admission Fee Details _____

Sign. of Front Office Incharge _____

Sign. of Transport Incharge _____

Sign. of Account Incharge _____